CGM MEDISOFT Reports Professional Installation Guide

December 2023

CGM MEDISOFT

Practice Management and EHR

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CGM MEDISOFT v28

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Chapter 1 - Installation Instructions for CGM MEDISOFT Reports Professional

1. Download the ISO for Reports Professional from the CGM MEDISOFT and CGM MEDISOFT Clinical Download Links page in Support Center.
2. Open the ISO and launch autorun.exe. The **I**nstallation screen appears.
3. Click **Install Reports Professional**. The Welcome to Reports Professional Setup screen appears.

If you are installing on Windows 8, the User Account Control screen may appear. Click **Allow**.

4. Click the **Next** button. The End User License Agreement screen appears.

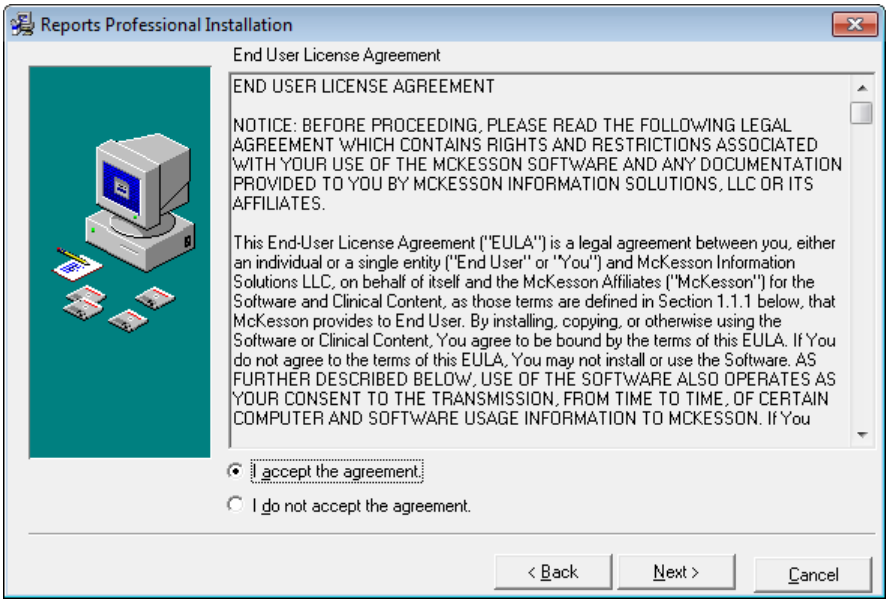

Figure 1. End User License Agreement screen

5. Click the **I accept the agreement** button.
6. Click the **Next** button. The Select Components screen appears.

7. Select products to install in addition to the CGM MEDISOFT Reports Professional feature.

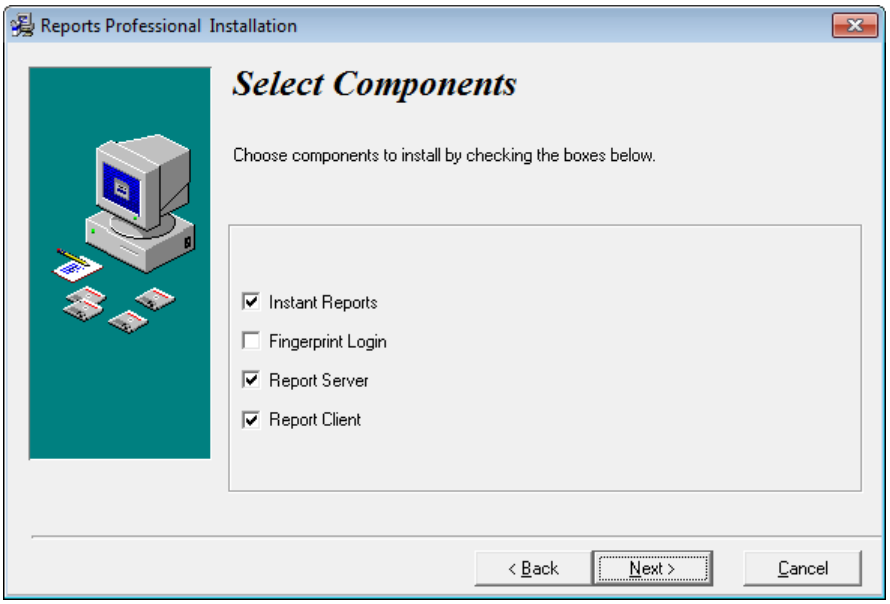

Figure 2. Select Components screen

Component	Description
Instant Reports	Select this check box to install Instant Reports, a reporting tool that produces reports using data fields in CGM MEDISOFT that users select on-the-fly.
Fingerprint Login	Select this check box to install the Fingerprint Login software, which interfaces to a fingerprint reader device to control access to the software. Contact CGM MEDISOFT Sales at (800) 333-4747 or your local Value-Added-Reseller for information on purchasing a fingerprint sensor.
Report Server	Select this check box to install Report Server. Report Server allows you to schedule and deliver reports automatically on your network. With Report Server, you can define, schedule, and deliver reports.
Report Client	Select this check box to install the Report Client. The Report Client works with the Report Server and allows users to view and print reports produced by the Report Server.

8. Click the **Next** button. The Ready to Install screen appears.
9. Click the **Next** button.

10. The Installing screen appears and tracks the progress of the installation. Once the installation is complete, the Installation Completed screen appears.

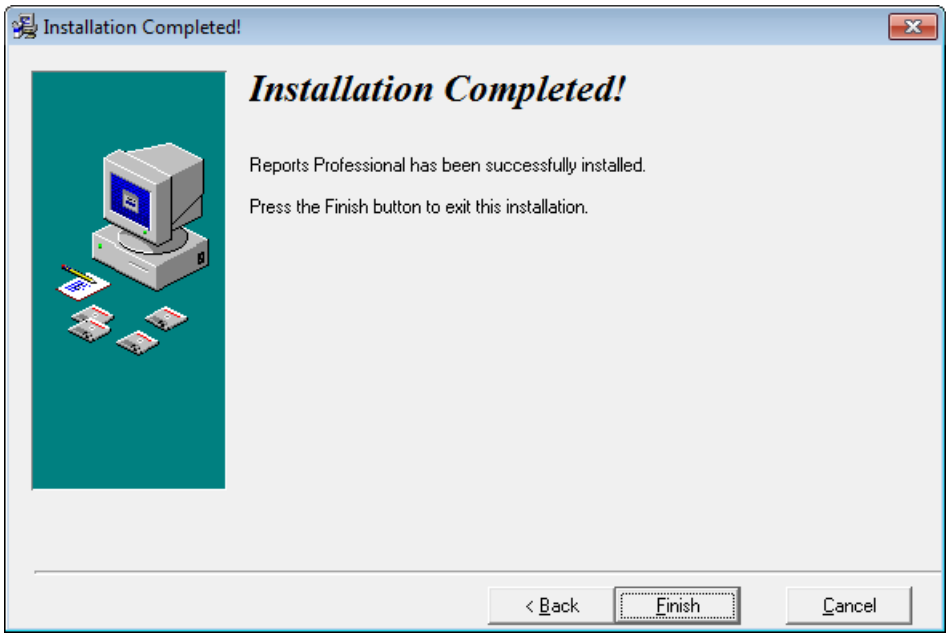

Figure 3. Installation Completed screen

11. Click the **Finish** button.

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- Instant Reports 2
- Report Client 2
- Report Server 2

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Select Components screen 1

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